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## CHAPERONE POLICY

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### Our commitment

We are committed to ensuring the safety and wellbeing of all young people involved in our sport and to support those volunteers who assist Darwin Netball Association (DNA) to achieve this.

Chaperones play an important role in creating a positive team and association culture, as well as in fostering cooperation and team spirit.

### Use of Chaperones

DNA may appoint and use chaperones for events hosted by the DNA, tours and away trips when any of the athletes involved are under 18 years of age.

The chaperone to athlete ratio will be at least 1:8, one chaperone for every eight athletes under the age of 18.

Chaperones will be appointed for all away trips that include at least one overnight stay.

### Scope

This policy applies to anyone, whether they are in a paid or voluntary capacity that is appointed as a chaperone for the DNA.

### Responsibilities

A chaperone's role can vary from one team or event to the next based on the age of the athletes, the nature of the event and the skills and qualifications of other accompanying adults. The final list of responsibilities will be determined by the coach or manager.

A chaperone accompanying a team or group of athletes may be required to:

- be aware of, enforce and adhere to relevant DNA's policies, codes and guidelines including Code of Conduct, Member Protection Policy, Picking Up and Dropping Off Children and Alcohol Policy;
- ensure the schedule is followed, for example, curfews, meal times, training sessions;
- ensure athletes have any clothing or equipment they need for competition or training, for example, the right uniform or strip and relevant accreditations;
- organise and prepare any "in house" meals and supervise athlete involvement in meal preparation and clear up;
- handle any emergencies with common sense and accompany an injured or ill athlete who needs medical attention;
- work cooperatively with team officials, including coaches and managers;
- help supervise travel schedules and travel logistics;
- safeguard the athletes tickets, keys, valuables and money when appropriate; and
- maintain a contact list of key people, such as managers, coaches, parents, emergency.



# Darwin Netball Association

## Selection criteria

Any person being considered for appointment to the role of chaperone must:

- be over the age of 18;
- have completed a Working with Children Check;
- be a paid up member of the DNA;
- possess a current driver's license;
- provide a brief written overview of any relevant experience;
- have a current first aid certificate (desirable);
- provide details for two referees who can attest to the applicant's suitability to the role.

## Accommodation

Where possible, chaperones will be given their own separate room. However, on occasion, chaperones may be required to share a room with another chaperone, the coach or manager or another accompanying adult.

A chaperone may share a room with his/her son/daughter.

## Remuneration and reimbursement

Chaperones are appointed on a voluntary basis.