



PRESIDENT JOB DESCRIPTION

Our Organisation

The Darwin Netball Association (DNA) is the governing body for netball in the Darwin region. We aim to unite, inspire, enrich and support those who love the sport of netball as much as we do.

The DNA has an elected Management Team who are volunteers. The DNA has a part time Administrative Officer who coordinates the administrative functions of the Association to lessen the burden on the volunteers.

Primary Objective

- The President's role is a volunteer position.
- Responsible for representing the views of the DNA and its members.

Key Duties

- Set meeting dates and meeting Agenda.
- Chair and manage committee meetings.
- Represent the DNA at Netball NT meetings.
- Act as a facilitator for DNA activities.
- Ensure the planning and budgeting for the future is carried out in accordance with the wishes of the members.
- Liaise with the Club Presidents in relation to netball matters.

Skills Required

- Good communication skills
- Friendly and caring attitude
- Effective delegation skills
- Is well informed of all DNA activities
- Is aware of the future directions and plans of the DNA
- Understanding of the DNA's constitution, by-laws, policies and procedures
- Is a supportive leader for all DNA members
- Can maintain confidentiality on relevant matters
- IT competency – be familiar with basic operating systems, Microsoft Office, internet, email and Netball Connect
- To acknowledge the requirement for separation of personal interests and DNA matters
- Act in the best interest of the DNA at all times whilst in the assigned role.